

Application for Enrollment
Central Texas School of Taxidermy
Physical Address 2207 Avenue R, Snyder, TX 79549
P.O. Box 757 – Snyder, TX 79550
(325)574-1678

Name: _____
last first middle

Present Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Social Security # _____

Evening Phone: _____ Mobile Phone: _____ Sex: _____

E-mail Address: _____

Married/Single? _____ In Case of Emergency, Notify: _____

How do you consider your health? Excellent Good Poor

Do you have any physical handicaps which would interfere with training? Yes No

If yes, explain: _____

Education Completed: Grade School High School College

High School:

<i>name</i>	<i>location</i>	<i>course</i>	<i>degree</i>	<i>year</i>
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College:

<i>name</i>	<i>location</i>	<i>course</i>	<i>degree</i>	<i>year</i>
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Trade School, Other:

<i>name</i>	<i>location</i>	<i>course</i>	<i>degree</i>	<i>year</i>
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List Two References Other Than Relatives:

Name	Address	Telephone #
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1. _____

2. _____

Have you had any previous training in Taxidermy? Yes No

If yes, explain: _____

List employment history in order with your most recent first:

Employer	Location	Duties	From	To
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1. _____

2. _____

How did you hear about our school?

Web Page Referred Texas Trophy Hunters Other _____

Cancellation Policy

A full refund will be made to any student who cancels the enrolment contract within 72 hours (until midnight of the third day, excluding Saturdays, Sundays and legal holidays) after the enrolment contract is signed and a tour of the facilities and equipment is made by the prospective student.

Refund Policy

1. Refund computations will be based on scheduled hours of class attendance through the last date of attendance. Leaves of absence, supervisions and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of the termination of refund purposes will be the earliest of the following:
 - a. The last day of attendance, if the student is terminated by the school;
 - b. The date of receipt of written notice from the student;
 - c. Ten school days following the last date of attendance.
3. If tuition is collected in advance of entrance, and if after expiration of the 72-hour cancellation privilege the student does not enter school, not more than \$100 shall be retained by the school.
4. If the student who enters a residence course of not more than 12 months in length terminates or withdraws after the expiration of the 72-hour cancellation privilege, the school may retain \$100 of the tuition and fees and the minimum refund of the remaining tuition will be:
 - a. During the first week or one-tenth of the course, whichever is less, ninety percent of the remaining tuition;
 - b. After the first week or one-tenth of the course, whichever is less, but within the first three weeks or one-fifth of the course, whichever is less, eighty percent of the remaining tuition;
 - c. After the first three weeks or one-fifth of the course, whichever is less, but within the first quarter of the course, seventy-five percent of the remaining tuition;
 - d. During the second quarter of the course, fifty percent of the remaining tuition;
 - e. During the third quarter of the course, ten percent of the remaining tuition;
 - f. During the last quarter of the course, the student may be considered obligated for the full tuition.
5. A full refund of all tuition and fees is due and refundable in each of the following cases.
 - a. An enrollee is not accepted by the school;
 - b. If the course of instruction is discontinued by the school and this prevents the student from completing the course;
 - c. If the student’s enrolment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.
6. Refunds will be totally consummated within 30 days after the effective date of termination.

Refund Policy for Students Called to Active Military Service

A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled.

1. If tuition and fees are collected in advance of withdrawal, a pro rata refund of any tuition, fees, or other charged paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program does not complete following withdrawal;
2. A grade of incomplete with the designation “withdrawn-military” for the courses in the program, other than courses for which the student has previously received a grade on the student’s transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
3. The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - a. Satisfactorily completed at least 90 percent of the required coursework for the program; and
 - b. Demonstrated sufficient mastery of the program material to receive credit of completing the program.

FTC Statement

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor hereunder.

Circle one: **6 week 240 CLH** or **2 week 84 CLH**

Conditions of Enrollment

I expect to enter CENTRAL TEXAS SCHOOL OF TAXIDERMY on (date) _____, for the _____ Taxidermy course, subject to acceptance by the school. I agree to abide by all the rules and regulations of the school at all times during by course of training. I have received and understood the school catalog and enrollment agreement and the cancellation policy noted above. I understand that the school supplies all materials and specimens in its tuition fee of \$ _____. I understand that a 10% deposit of the tuition is required to hold a place in the class I enrolled in, and the rest of the tuition is due on the first day of class. Acceptable forms of payment include cash, money order or check.

Applicant Signature _____ Date _____
Kelly Leifeste, Director _____ Date _____
Jason Bynum, Representative _____ Date _____

CENTRAL TEXAS SCHOOL OF TAXIDERMY is approved and regulated by the Texas Workforce Commission, Career Schools and Colleges Section, Austin, Texas.